



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam Bello  
County Executive

Andrea Guzzetta  
Director

**TITLE:** PUBLIC DEFENDER ASSISTANT GRADE II (Family Court)

**SALARY:** \$61,909 - \$79,837 annually

**LOCATION:** Monroe County Public Defender's Office

### **JOB SUMMARY:**

This is a Family Court attorney position located in the Public Defender's Office. Responsibilities involve legal representation of indigent persons entitled to public defense in the family courts of Monroe County. The employee reports directly to and works under the general supervision of the Special Assistant Public Defender in charge of family court representation. Does related work as required.

### **CHARACTERISTICS OF THE IDEAL CANDIDATE:**

1. The Public Defender Assistant Grade II shall be an attorney duly licensed to practice law in the State of New York and admitted to practice in all courts within the scope of the plan.
2. The Public Defender Assistant Grade II would have at least (3) years of experience in litigating family law cases.
3. The Public Defender Assistant Grade II must have an ability to work with the judges, lawyers, court administrators, other persons within the court system, and court officials.

### **SPECIAL REQUIREMENTS:**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

### **RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

### **Send Resume, Cover Letter and Writing Sample to:**

TIMOTHY P. DONAHER, PUBLIC DEFENDER  
MONROE COUNTY PUBLIC DEFENDER'S OFFICE  
10 MORTH FITZHUGH STREET  
ROCHESTER, NY 14614

**Posting Date:** January 8, 2020

**Posting Deadline:** February 10, 2020